

Official Call to Meeting

NAP District One & New England Association of Parliamentarians

STURBRIDGE, MASSACHUSETTS
May 30, 2015

**REGISTER
TODAY!**

www.neparl.org



Pictured: NEAP President Evan A. Lemoine, PRP

NATIONAL ASSOCIATION OF PARLIAMENTARIANS®



Educational Workshops • Business Meetings • Continuing Education
Networking Opportunities • Parliamentary Resource Store

Schedule of Events (subject to change)

Friday, May 29

5:00pm – 6:00pm Registration and Welcome by NEAP President and District 1 Director
6:00pm Dinner at Oxhead Tavern (*at own expense*)

Saturday, May 30

7:30am – 8:30am Registration
7:30am – 4:30pm Parliamentary Store
7:30am – 4:30pm Silent Auction
7:30am – 8:30am Breakfast
8:30am – 9:30am **Workshop - How to Run an Effective Meeting**
Presented by Michelle Bobrow and Dorothy Cohen (New Jersey)
9:40am – 10:40am **District One Biennial Business Meeting**
10:50am – 11:50am **Workshop – Role of the Parliamentarian**
Presented by Mary Randolph, PRP (NAP Vice-President, Washington)
12:00pm – 1:00pm Lunch
1:00pm – 2:00pm **NEAP Annual Business Meeting**
2:10pm – 3:10pm **Workshop – Creating Future Leaders: Working with Youth Groups**
Presented by Shannon Sun, PRP (New Jersey)
3:20pm – 4:20pm **Workshop – Advanced Voting Systems**
Presented by Carl E. Pease, PRP (Maine)
4:20pm – 4:30pm Closing Remarks
5:00pm NEAP President's Reception
5:45pm Installation Dinner Honoring Incoming District 1 Director & NEAP Board
(separate fee)

Sunday, May 31

9:00am – 11:00am NEAP 2015-17 Leader Orientation & Strategic Planning (*all welcome*)

About Sturbridge

Join us in historic Sturbridge, Massachusetts for a great educational conference. Our hotel is conveniently located near many local restaurants, shops, and tourist sites including the *Old Sturbridge Village* (OSV). OSV is a **must-see** New England attraction which depicts life in an early 19th-century rural Village, featuring costumed historians, antique buildings, water-powered mills, and a working farm. You can view antiques, meet heritage breed animals, and take part in hands-on crafts. See why nearly 250,000 visitors go every year. NEAP welcomes you to beautiful, historic New England.



Our Presenters



Michelle Bobrow has been involved in organization work for most of her adult life, on numerous boards and committees. She studied for the NAP membership exam under Margaret Howarth, passing the test handily. She became so intrigued by the logic of the process, that she has continued studying. She and Dorothy Cohen have been teaching a class in *How to Run a Meeting* at the local adult school for incoming club presidents, as well as serving as parliamentarian for many local nonprofit groups and two professional organizations. She has served on numerous bylaws committees, including creating the bylaws for a domestic violence services organization. She is married with a daughter and grandchild.

Dorothy Cohen, originally from Queens, NY, graduated from CCNY with a Bachelor in Science and later moved to Connecticut where she completed graduate work and earned her designation as an RN. She is the proud mother of four children who loved to volunteer. She became active on many boards with increased responsibility when she decided it was time to learn how to run a meeting at which time she took classes with Margaret Howarth. Dorothy is president of the Cranford Unit and treasurer of NJSAP. She is also the proud grandmother of seven grandchildren.



Mary L. Randolph, PRP has been a member-at-large of NAP since 1985. She became a Registered Parliamentarian (RP) in 1987 and a Professional Registered Parliamentarian (PRP) in 1989. She is currently serving the 2013-2015 term as NAP Vice-President. She has served as NAP Parliamentarian, Secretary, Director-at-Large, District Director and committee chairman. Mary is owner of Parliamentary Resources, a parliamentary consulting service. She is a graduate of the University of Washington with a BS in education. She and her husband live on beautiful Hood's Canal in the State of Washington.

Shannon Sun, PRP was introduced to parliamentary procedure in high school, when she competed and won first in "Introduction to Parliamentary Procedure" at the local, state, and national level for Future Business Leaders of America (FBLA). Since then, she has worked with FBLA as a local, state, and Eastern Regional parliamentarian. She has been a NAP member since April 2014, receiving her RP credential in June and PRP credential in August. She currently lives in New Jersey as a student majoring in business and science. In the future, she hopes to continue contributing to career & technical student organizations (CTSO's) and teaching others about parliamentary procedure.



Carl E. Pease, PRP, a resident of Maine and a member of NAP since 1999, has a Masters in Public Administration from the University of Maine and has served as a Town Manager and as a Moderator for Town Meetings. He was Parliamentarian of the Maine Democratic State Committee from 2006 to 2014, and for the Maine Democratic Conventions of 2010, 2012 and 2014. He has served as a Parliamentarian at annual meetings of the US Conference of Mayors, National Extension Association of Family & Consumer Sciences and the House of Delegates of the National Council for the Social Studies.

Create the Future Parliamentary Workshops

NAP District One Biennial Meeting • NEAP Annual Membership Meeting



Room Rate **\$115 + tax** (11.7%)

Reserve by **April 29, 2015** to guarantee availability

Call Today @ 508-347-7393

Registration Fees

Postmarked	MEMBER	NON-MEMBER
By April 30	\$169	\$219
By May 15	\$179	\$229
On Site	\$189	\$239

Registration Options

Online: www.neparl.org
By Mail: **NEAP**
 c/o Evan Lemoine, President
 PO Box 3071
 Vernon CT 06066

Registration Form

Name _____ Designation RP PRP

Address _____

City _____ State _____ ZIP _____

Phone # () _____ E-mail _____

Payment Information

Check enclosed payable to **NEAP** MasterCard Visa American Express Discover

Card No. _____ Exp. Date _____ CID _____

Signature _____

Yes, please register me for the conference. _____

Yes, I will attend the Friday dinner at my own expense. On Own

Yes, I will attend the Saturday installation dinner for the incoming District One Director and NEAP Board of Directors. (+\$20) _____

Special Requests or Needs _____ Total Enclosed \$ _____

Yes _____ No _____