



## BOARD OF DIRECTORS MEETING

September 28, 2013

Attending: Evan Lemoine, Kendra O'Toole, Jeffrey Cox, Marie Wilson. Guest Loretta Santagata

The meeting was called to order on a telephone conference call at 7:14 PM by President Evan Lemoine, with Marie Wilson recording.

### Officer Reports

**The President** sent reports of all committees to the board. The website is online.

**The Treasurer** reported that \$155 was deposited in newly opened bank account.

**Committee Reports** were circulated to the board by email earlier this week. Recommendations are needed to fill additional committee positions.

**The membership committee**, chaired by Kendra O'Toole, is working for diversity with all New England states represented, as members and as members of the committees.

**The audit Committee** is Loretta Santagata, Bill Gillemeister, and Kendra O'Toole, ex officio.

**The education committee** consists of Lori Finck and Richard Judd.

The bylaws committee is Daniel Fitzpatrick.

The parliamentarian is Michael Malamut.

**A motion to create an action log** of actions taken so far by the board, rather than minutes, was adopted.

**A committee to develop procedures** was appointed by President Lemoine: Jeffrey Cox, Marie Wilson.

**The location and date for the 2014 annual meeting** was discussed for recommendations for the program committee. The Demeter unit offered to hold it in the Boston area.

Worcester/Auburn is centrally located; Manchester, NH is also a possibility. There may be a district conference in Boston in 2015.

The meeting adjourned at 8:20 PM.