

Who should attend?

- Elected, appointed, or administrative persons involved in municipal government
- Members of homeowners or condominiums associations
- Union members
- Service organization members such as churches, fraternal, and religious organizations

The National Association of Parliamentarians

The National Association of Parliamentarians is a dynamic organization concerned with practical problems parliamentarians face today. NAP is the oldest and largest professional nonprofit association of parliamentarians in the world. NAP's primary objectives are teaching, promoting and disseminating the philosophy and principles underlying the rules of deliberative assemblies.

The George Demeter Unit

The George Demeter Unit is the only Unit of NAP located in Massachusetts. The Unit meets five times a year with a business meeting followed by an informational program on some aspect of parliamentary procedure, all in an inviting, friendly atmosphere.

The Showa Boston Institute

Showa Boston Institute for Language and Culture is a residential academic institution, established by Showa Women's University, Tokyo, Japan. Its mission is to increase students' English proficiency, to develop their cross-cultural awareness, and to foster their personal growth. Students share Japanese culture through school visits, festivals and personal contacts

Directions to Showa Boston, 420 Pond St., Jamaica Plain

From Downtown Boston: Take Route 1 South (Jamaica Way) and pass Jamaica Pond on right. At first set of lights turn right onto Pond Street. Go 0.5 miles on Pond Street; turn left at blue Showa Boston sign.

From 128 via Route 9: Take Route 9 East toward Boston. Follow Route 9 approximately 3.5 miles (past Atrium Mall on right and Chestnut Hill Mall on left). At Star Market on left, continue on Route 9 approximately 1.3 miles to the lights at Lee Street. Turn right onto Lee Street before Brookline Reservoir. Follow Lee Street, which becomes Clyde Street, to the end. Turn left onto Newton Street and bear right at the fork. Newton Street becomes Pond Street. Look for the blue sign for Showa Boston on the right.

Public Transportation: Take the "D" branch of the MBTA's Green Line to Reservoir Station. At the station entrance, take the #51 bus (Cleveland Circle to Forest Hills) to the corner of Clyde & Newton Streets. Follow signs for Showa Boston on Newton Street to Pond Street.

For further information please contact

Bill Gillmeister
508-344-6325
bylawbill@calltoorder.us

or

Judy Fenner
508-776-9401
bfennerpgm@comcast.net

Who Uses Parliamentary Procedure?

Perspectives from Municipal
Government, Home Owners
Associations, Unions and Service
Organizations



Saturday, May 3, 2014

Showa Boston Institute for
Language and Culture

420 Pond Street
Jamaica Plain, MA

Sponsored by

**George Demeter Unit of the
National Association of
Parliamentarians**

Program

8:15 – 9:00 am **Registration**

Continental breakfast

9:00 – 9:30 am **Introduction**

President Peter Senopoulos
Vice President William Gillmeister

9:30 – 10:30 am **First General Session**

Municipal Government and Parliamentary Procedure -- Robert W. Ritchie,
Parliamentary Advisor, Boston School Committee

10:30 – 10:45 am **Break**

10:45 – 11:45 am **Second General Session**

Home Owners and Condominium Associations -- Charlie Perkins, Perkins and Antil

12:00 – 1:00 pm **Lunch**

1:15 – 2:15 pm **Third General Session**

Service Organizations with Rotary International as a case study-- Bill Gillmeister, PRP

2:15 – 2:30 pm **Break**

2:30 – 3:30 pm **Fourth General Session**

Panel Discussion

3:30 – 4:00 pm **Closing Remarks**

William Gillmeister, Vice President Demeter Unit of NAP

About the Presenters

Robert W. Ritchie

Bob Ritchie has a distinguished legal career that focused on municipal law. He served as general counsel for the Town of Amherst, the Director of the Municipal Law Unit of the Office of the Attorney General, and the General Counsel for the Massachusetts Department of Agricultural Resources. Among other pursuits, he currently serves as parliamentarian for the Boston School Committee.

Charlie Perkins

Charlie Perkins is a senior in the law firm of Perkins and Antil and concentrates his practice in all facets of condominium law. He is at the forefront of championing issues that are important to community associations. Attorney Perkins guides clients through all phases of condominium projects. He also serves as the parliamentarian for Perkins and Antil.

Bill Gillmeister

Bylaw Bill Gillmeister is the principal in Call To Order Parliamentarian Services which provides a full complement of parliamentary services. He serves clients of all sizes from small nonprofit organizations to large national and international organizations. He has served as church moderator and conducts parliamentary trainings for the Massachusetts Association of School Committees.

Registration

Name: _____

Address: _____

City: _____

Zip _____

Code: _____

Phone: _____

Email _____

Registration Fee:

\$40.00 if paid before April 23, 2014.

\$45.00 after May 1, 2014

Referral - NEAP

Please complete the registration form, cut it off, and return with Check payable to George Demeter Unit to

William Gillmeister
8 Kimball St.
Brookfield MA 01506